

# How to Book

Email or fax us your completed booking form together with your credit or debit card details or telephone us direct and book direct.

You can reach us at: HPS Property Services (Siglo XXI) SL  
Nº 16, El Alto, Los Arqueros Golf & Country Club,  
Benahavis, 29679, (Malaga), Spain  
Tel: 00 34 952 78 49 83  
Fax: 00 34 952 78 34 08  
UK: 00 44 (0) 1633 749 841  
[enquiries@spanishrentalholidays.com](mailto:enquiries@spanishrentalholidays.com)  
[www.spanishrentalholidays.com](http://www.spanishrentalholidays.com)

## Booking Conditions

1. A minimum reservation deposit of 150 € or 10 % (whichever is greater) for apartments and townhouses is required when making your initial booking, with full payment eight weeks prior to your holiday. For villas the minimum deposit is 750 € or 10 % (whichever is greater).
2. Our property owners ask for a security deposit of 350 € for apartments and townhouses and 750 € for villas, which will be held against any damage, breakages or shortages, or excess cleaning and is returnable within 7 days of your departure. The deposit is to be paid with your final balance and will be returned either by cheque (by post) or refunded to your credit card. Liability is not limited to these amounts and rests with the named party leader.
3. The accommodation will be available from **3:00 pm** on the day of your arrival. Every effort will be made to have your accommodation ready as early as possible. All accommodation must be vacated by **10:00 am** on the day of departure, unless otherwise agreed in writing.
4. Prices are inclusive of IVA (VAT) at the rate prevailing at the time of booking.
5. Please note that unless full payment has been received eight weeks prior to arrival, we reserve the right to re-let your accommodation.
6. Anyone using the accommodation does so entirely at his own risk. HPS Property Services will not accept liability for the loss or damage to persons and/or property.
7. In the event that you have to cancel your holiday, we will reimburse any monies paid for the accommodation less a 50 € administrative fee, provided we receive written confirmation eight weeks before the commencement of your holiday. We recommend that you ensure that your travel insurance covers cancellation as we do not issue refunds under any circumstances.
8. The company reserves the right to terminate any booking before or during the holiday at its discretion.
9. Please note we do not allow pets in the accommodation.

# BOOKING FORM

<b>Full Name</b>	
<b>Passport Number</b>	
<b>Address</b>	
	<b>Postcode</b>
<b>Telephone</b>	<b>Mobile</b>
<b>Email:</b>	

<b>Arrival</b>	<b>Day</b>	<b>Month</b>	<b>Year</b>	<b>Flight No</b>	<b>Arrival Time</b>
<b>Departure</b>	<b>Day</b>	<b>Month</b>	<b>Year</b>	<b>Flight No</b>	<b>Departure Time</b>

<b>Number of Adults</b>	<b>Number of Children</b>	<b>Ages of Children</b>

Please tick selected accommodation in the box below:

<b>2 Bedroom</b>	<b>3 Bedroom</b>	<b>Villa</b>

Extras – please tick appropriate box

<b>Cot</b>	<b>Highchair</b>

<b>Maid Service</b>	<b>Yes/No</b>	<b>If Yes, No. of Days</b>

Do you wish HPS to book any of the following on your behalf?

<b>Car Hire</b>	<b>Yes/No</b>	<b>Golf:</b>	<b>Yes/No</b>

I have read and agreed the attached booking conditions and enclose a deposit of 350.00 € per apartment/townhouse or 750 € per villa (or 10 % of the total holiday price if greater), with the balance together with a security deposit to be paid eight weeks prior to that start of the holiday.

<b>Please charge €</b>		<b>to my Visa/Mastercard</b>	
<b>Card No.</b>			
<b>Expiry Date</b>		<b>Issue Number</b>	
<b>Name on Card</b>		<b>Signature</b>	

Or, I will transfer payment to the following UK bank account

<b>Bank</b>	<b>Halifax</b>
<b>Account Number</b>	<b>01245519</b>
<b>Sort Code</b>	<b>11 – 00 - 98</b>